



Please Select Summer School Attendance Options and Appropriate Tuition

Required Enrollment Fees:

- Application Fee: None
- Tuition Deposit: 50% of first session tuition
- Extended Care: If selected on the Application will be billed two weeks prior to the start of school.

Summer Program - June 21, 2010 to August 20, 2010

Timberlake Christian Preschool is happy to provide a summer program for children ages 2.5 through 5 years. The program will be similar to our preschool program with a bit less focus on curriculum and more time for outdoor play (weather permitting).

Please Note: A slight adjustment to our operating hours during the summer months:

1. We do not offer before-school care (7 to 9 a.m.)
2. Hours are 9 a.m. to 6 p.m., Monday through Friday
3. Half-Day (9 a.m. to 12 noon) or Full-Day (9 a.m. to 3 p.m.)
4. Each session is **TWO WEEKS** long

Summer activities include:

- Arts & Crafts
- Story Time
- Bible Lesson
- Music & Movement
- Show & Tell
- Science
- Outdoor games & sprinklers

Four 2-week sessions: (Please Circle one or More Sessions Below)

- Session 1 - "Animal Safari":
 - June 21-25
 - June 28-July 2
- Session 2 - "Art Exploration":
 - July 5-9
 - July 12-16

BREAK: July 19-23 (VBS is held at Timberlake this week. Preschool is CLOSED)

- Session 3 - "Hawaii & Sea Life":
 - July 26-30
 - Aug. 2-6
- Session 4 - "God Made Me!":
 - Aug. 9-13
 - Aug. 17-20

Schedules & Tuition Rates - Per 2-wk Session (Please Circle one or More Sessions Below)

	Mon-Fri	Mon, Wed, Fri	Tues & Thurs	Diapering Fees
Full-Day	\$425.00	\$342.00	\$258.00	N/A
Half-Day – 9am-Noon	\$290.00	\$175.00	\$129.00	N/A
Half-Day – Noon – 3pm	\$290.00	\$175.00	\$129.00	N/A

After-School Care (3 - 6 p.m.) - Per 2-wk Session (Please Circle one or More Sessions Below)

2-Days Per Week	3 Days Per Week	5-Days Per Week
\$84.00	\$126.00	\$210.00



Credit Card Authorization Form & Required Enrollment Fees

\$ WAIVED Application Fee: (\$25.00 / per child)

\$ _____ 50% Session Tuition: (50% of first session's tuition is due upon registration. Remaining 50% is due two weeks prior to your child's summer session start date.)
Note: Extended Care, if selected will be billed two weeks before school starts

\$ _____ Total (This amount will be billed to credit card)

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____

Credit Card Number _____

Expiration Date _____

Name on Card _____

Zip Code of Billing Address _____ Amount to Charge Credit Card \$ _____

Signature _____

Financial Notes:

- Tuition payment is ONLY accepted via automatic credit card billing or automatic Electronic Funds Transfer (EFT) or check. **No Cash will be accepted.**
- Tuition is due in full regardless of vacations, illness or school closures.
- A 10% sibling discount is given to families with more than one child enrolled in TCP simultaneously.
- Extra days may be granted, space permitting, for an additional fee. Part time days may not be traded for other times or days.
- Activity fees and other incremental fees are not included in the monthly tuition. Discounts do not apply to fees
- Tuition is due on the 5th of each month. A late fee of \$10.00 per day will be charged after the 1st of the month. Late fees are charged to your account each day payment is late. Payment for all late fees is due when you pay your tuition. All families are expected to keep their accounts current.



FINANCIAL AGREEMENT

Your child is now formally enrolled in the Timberlake Christian Preschool program. The tuition you have selected is due in advance. The registration fee and application fee and fifty percent (50%) of the first month's tuition are non-refundable.

1. Tuition Payments:

- A. Monthly tuition is due by the 5th of the month.
- B. A late fee of \$25.00 will automatically be applied on the 20th of the month if tuition is not paid in full. My child may not be accepted for care until the monthly tuition plus the late fee are paid in full.
- C. TCP cannot give credit for days your child is absent. As such, there is no reduction of tuition when your child misses school due to vacation or illness.
- D. I understand there is a limited number of students who can attend TCP and insufficient notice may prevent TCP from enrolling another child. Therefore, after providing written notice of my intent to withdraw, I assume responsibility for one more month's (30 days) tuition.
- E. Students who enroll or withdraw in the middle of a month may pay the lesser of the daily rate or the monthly rate if the parents provide TCP with the proper written notice.

2. Late Pick Up Charges

Preschool students who do not attend afternoon extended care are ready for pick-up at 2:50 p.m. and may be picked up anytime between 2:50-3:00 p.m. A late fee of will be assessed to parents who are late picking up their child. This also applies to any parents picking a child up from after-care later than 6:00pm. Listed are the procedures the preschool will follow:

1. The first time a parent is late a verbal warning will be given.
2. The second time a parent is late a written warning will be given.
3. The third time, and for any incidences after that, the parent will be charged Five Dollars (\$5.00) for every five minutes he/she is late.

We understand that unavoidable or emergency situations might occur throughout the year that may cause parents to be late. Therefore, the Director will assess emergency situations on a case-by-case basis in determining late-fee assessment.

3. NSF Checks

There is a \$ 25 charge for all NSF checks. In the unlikely event Timberlake Christian Preschool (TCP) must seek collection of past due fees, I agree to reimburse TCP for reasonable collection fees and interest on past due amounts. I have read the Financial Agreement and accept the conditions as stated.

Parent Signature _____ Date _____